

REQUEST FOR BIDS

INFORMATION COMMUNICATION SYSTEMS

UNIVERSITY OF KWAZULU-NATAL (UKZN) INVITES EXPERIENCED SERVICE PROVIDERS TO BID FOR THE FOLLOWING SERVICES:

Bid Number	Bid Description	Document Fee	Compulsory Briefing Session	Closing Date
RFB UKZN 11/19	Provision and Supply of Bulk Printing Services for the University of KwaZulu-Natal, Campus Wide	R1,000.00	Wednesday, 10 th of July 2019, @ 10h00 – Howard College Campus, Denis Shepstone Building, , Level 5, ICS Training Room.	24 th of July 2019 @ 12h00

The University of KwaZulu-Natal is committed to the implementation of its Procurement Policy on Broad-based Black Economic Empowerment (BBBEE).

The documents can be purchased for a non-refundable fee of R1150.00 (VAT included) on the PURCO SA website, by no later than 9th of July 2019.

In order to download the tender document, the steps below should be followed:

- Visit www.purcosa.co.za
- Register as a supplier and create a user account
- Click on required RFP in the block provided for Tenders and RFP's
- Click on the pay now button.
- System will make documentation available for downloading, immediately after payment was concluded

The **COMPULSORY Briefing Session** to be held as stipulated in the table above. Only companies who are in possession of the Tender document will be allowed to attend. **No late attendees shall be allowed to the Compulsory Briefing Session.** The Briefing Session Certificate must be presented at the briefing meeting and signed by the UKZN Procurement Official.

Completed tender documents should be in 2 (two) hard copies (original and copy) and on 2 (two) USB memory devices. The sealed envelope must be deposited in the bid box situated at the **University of KwaZulu-Natal in Block L, Level 08, Westville Campus**, no later than 12h00 on the 24th July 2019. No facsimile, late or electronic bids will be accepted. The **University** does not bind itself to accept the lowest bid and reserves the right to accept the whole or part of any bid. Bids submitted will remain valid for 120 (hundred & twenty) days after the closing date.

For queries regarding downloading of tender documents contact Ms Nomsa Mahlangu, tel. 011 545 0949 or email: Nomsa.mahlangu@purcosa.co.za

For general tender queries contact Mr. Tshepo Mampuru, tel. 011 545 0950 or email: tshepo.mampuru@purcosa.co.za