

DEPARTMENT OF INFORMATION AND COMMUNICATION SERVICES

INVITATION TO BID

The Information & Communication Technology (ICT) Department at the University of KwaZulu-Natal (UKZN) requires the services of a suitable service provider to identify and develop corporate governance of ICT policies, and charters which shall define how the Institution's use of ICT is directed and controlled in a way that supports the setting and achieving its strategic objectives. The required services shall also include an assessment of the ICT business operations in order to identify gaps, and then make recommendations as to how those can be addressed in terms of procedures, standards, and controls.

Bid Details are as follows:

Bid Number	Bid Description	Document Fee	Price and BBBEE	Compulsory Briefing Session	Closing Date	Requirements
RFB UKZN 69/19	Development of Corporate Governance of Information and Communication Technology (ICT) Frameworks, Policies, and Charters	R1,000.00	80/20	12 November 2019, at 10h00, Oyster Box Boardroom, Gate 3, Denis Shepstone Building, Level 5, Howard College Campus	20 November 2019 at 12h00	Company must have traceable experience in implementing projects of similar nature

The University of KwaZulu-Natal is committed to the implementation of its Procurement Policy on Broad-based Black Economic Empowerment (BBBEE).

For enquires please contact June Khuzwayo on 031 260 7914 or Email: KhuzwayoJ@ukzn.ac.za . Only written queries will be attended to.

The compulsory bid returnables will be set out in the bid document.

Bid documents (available in English only) are obtainable from **10h00 on Wednesday ,06 November 2019 until Monday, 11 November 2019 at 15h30** from the University of KwaZulu-Natal, Westville Campus, 8th Floor, Block L, Procurement Office, University Road, upon proof of payment of a **non-refundable fee of R1000 Per Document**, into the following bank account:

Bank: Standard Bank, **Branch:** Westville, **Branch Code:** 045426, **Account Name** UKZN Main Account, **Account No:** 053080998, **Reference:** RFB UKZN 69/19-8053

Only companies who are in possession of the Tender document will be allowed to attend. **The COMPULSORY Briefing Session to be held as stipulated in the table above.**

No bid documents will be issued outside the timeframes indicated. The Briefing Session Certificate must be presented at the briefing meeting and signed by the Client.

Sealed bids, endorsed on the envelope with **the applicable Bid No., the project name, closing date and time**, must be deposited in the bid box situated on Block L, Level 8, Westville Campus. No facsimile, late or electronic bids will be accepted. The University does not bind itself to accept the lowest bid and reserves the right to accept the whole or part of any bid. If you are not contacted