

DEPARTMENT OF INFORMATION AND COMMUNICATION SERVICES

INVITATION TO BID

The University of KwaZulu-Natal seeks to employ the services of a suitably qualified service provider for the maintenance of its access control system and associated infrastructure across its five campuses and remote sites where applicable. UKZN has standardized its access control system based on the Impro Access Control Solution and has deployed the following across the organization :-

- o HID iClass SE readers,
- o HID iClass SeOS enabled cards,
- o Impro Cluster Controllers,
- o Impro Application Controllers
- o Impro Access Portal Software Solution (Enterprise Edition)

In order to be considered for this project, a bidder must be an accredited Impro partner and in possession of a valid Impro Certificate. Please note that this Certificate is not the only compulsory bid returnable.

Bid Details are as follows:

Bid Number	Bid Description	Document Fee	Price and BBEE	Compulsory Briefing Session	Closing Date	Requirements
RFB UKZN 62/19	Annual Maintenance Services for Access Control Across University of KwaZulu-Natal all campuses	R1,000.00	80/20	09 July 2019, at 10h00, Ubhaqa Boardroom, Howard College, Gate 3 Campus	18 July 2019 at 12h00	Impro Certification

The University of KwaZulu-Natal is committed to the implementation of its Procurement Policy on Broad-based Black Economic Empowerment (BBEE).

For enquires please contact Abdullah Shariff on 031 260 7860 for technical matters and June Khuzwayo on 031 260 7914 for Procurement related matters

The compulsory bid returnables will be set out in the bid document.

Bid documents (available in English only) are obtainable from **11h00 on Tuesday ,02 July 2019 until Monday, 08 July 2019 at 15h30** from the University of KwaZulu-Natal, Westville Campus , 8th Floor, Block L , Procurement Office, University Road, upon proof of payment of a **non-refundable fee of R1000 Per Document**, into the following bank account:

Bank: Standard Bank, **Branch:** Westville, **Branch Code:** 045426, **Account Name** UKZN Main Account, **Account No:** 053080998, **Reference:** RFB UKZN 62/19 MD08

Only companies who are in possession of the Tender document will be allowed to attend. **The COMPULSORY Briefing Session to be held as stipulated in the table above.**

No bid documents will be issued outside the timeframes indicated. The Briefing Session Certificate must be presented at the briefing meeting and signed by the Client.

Sealed bids, endorsed on the envelope with **the applicable Bid No., the project name, closing date and time**, must be deposited in the bid box situated on Block L, Level 8, Westville Campus. No facsimile, late or electronic bids will be accepted. The University does not bind itself to accept the lowest bid and reserves the right to accept the whole or part of any bid. If you are not contacted