

SUPPLIER DATABASE REGISTRATION

INVITATION TO PROSPECTIVE SERVICE PROVIDERS TO APPLY FOR REGISTRATION AT UKZN SUPPLIER DATABASE AND UPDATING OF CURRENT SERVICE PROVIDER DETAILS

UKZN is in a process of updating current database, and therefore calling on all service providers who intends doing business and/ or dealing with UKZN to register at UKZN Supplier Database.

Service Providers that are currently registered on the UKZN database are also requested to submit updated documents to ensure compliance.

This is in line with UKZN Policy on Procurement of goods, services and works, which requires Service Providers to be fully compliant when dealing with UKZN.

Vendor Registration documents:

Vendor Registration forms and amendment forms that need to be completed by all the new and current service providers can be downloaded on UKZN website under "2019 Tender – Central "(link below)

<https://innerweb.ukzn.ac.za/tenders/2019%20Tenders%20Central/Forms/AllItems.aspx>

Completed database forms with all the supporting documents must be hand delivered at:

University of KwaZulu-Natal,
Westville Campus,
Room 02-012, 08th Floor, Block L,
Procurement Office,
University Road

Note: Incomplete documents will not be considered.

Queries in respect of the registration should be addressed to Nkanyiso Mlambo on email: MlamboN@ukzn.ac.za.

Closing date for submission is 12 April 2019. No late applications will be accepted after closing date.